

Kingdom Culture Christian School

CYBERSAFETY USE AGREEMENT

INSTRUCTIONS

- Parents / caregivers/ legal guardians please read all sections carefully and discuss with your children.
- Parents sign Section C and return it to the KCCS front office (with the Enrolment Application Form for a new student).
- If you have any questions about this agreement please contact the school.

Sections A: Introduction

This Cybersafety Use Agreement applies to:

- The use of the KCCS network and all KCCS ICT equipment & devices.
- All privately owned ICT equipment & devices that access the KCCS network.
- The use of privately owned ICT's when related to KCCS or the KCCS community.

The overall goal of KCCS is to create and maintain a cybersafety culture that is in keeping with the values of the school, and legislative professional obligations. The use Agreement includes information about your obligations as KCCS families and students responsibilities and the nature of possible consequences associated with cybersafety breaches that undermines the safety of the school environment.

The term ICT equipment and devices used in this document, includes, but is not limited to, computers (such as laptops, tablets), storage devices (CD'S, DVD's, iPods, MP3 players), cameras (such as video, digital, webcams), all types of mobile phones, video, audio players (such as portable players), and any other similar technologies as they come into use. Any images or material on personal devices brought to school must be appropriate to the school environment.

Section B: Rules to help keep KCCS students cybersafe

1. The student can only use their device whilst at school for school approved use. No video games are allowed except where they are part of a teaching / learning activity.
2. The student can only use their personal email account, for school approved use.
3. The school will use filtering and/or monitoring software to restrict access to certain sites and data, including email, and that the school may monitor user screens and material sent and received using the school's ICT network.
4. Students may only search the internet at school when a teacher gives permission and when there is staff supervision.
5. While at school, a student will not:
 - Access or attempt to access, inappropriate, age restricted, or objectionable and offensive material (such as pornography, cruelty, or violence that is incompatible with the Christian ethos of KCCS).
 - Download, save or distribute such material by copying, storing, printing or showing it to other people.
 - Make any attempt to get around or bypass security monitoring and filtering that is in place at the school.
6. No material is to be downloaded or installed (files such as music, video, games or programmer) without the permission of the teacher. Copyright regulations will be followed.
7. No private information is to be posted online about a student unless permission is received. Private information includes name, address, email address, phone numbers, and photos.

8. No student will use another person's login to access the network.
9. No student will behave online that brings the school into disrepute or that offends others. This involves not posting inappropriate, offensive or threatening material. This applies both at and away from the geographical school location.
10. No person will engage in cyber-bullying behaviors directed to another member of the school community. This can be defined as: any material posted (in any form – photos, print) on a website or sent on the Internet or any other technological device which identifies bullies or harasses individual students, groups, parents and families, staff or others in the school community. It can include:
 - Threatening emails or texts.
 - Defamatory, embarrassing or personal information on Facebook or other message board sites.
 - Posting information or photos without the victim's permission with the intent to cause hatred.
11. Rules governing the use of the KCCS Parent Facebook page are outlined in the KCCS Parent Information Booklet.
12. Students may not bring mobile phones to school. All parent/student contact/communication during the school day is through the Front Office.
13. If students break these rules, the student may be subject to the loss of internet privileges or other disciplinary options. In the case of very serious breaches by students or families a student's enrolment may be jeopardized.

Reviewed February 2020

Sections C: KCCS Cybersafety Use Agreement Form

To the Parent / Legal guardian/ Care-giver, please:

1. Read these pages carefully to check you understand the responsibilities of the students and families under this agreement.
2. Keep (separate) the Cybersafety Use Agreement (Section A, B) for future reference.
3. Detach & return to this page only to KCCS, with the Enrollment Application (if applicable)

SCHOOL: Kingdom Culture Christian School responsibilities include –

- KCCS will do its best to keep the school cybersafe by maintaining an effective cybersafety programme. This includes working to restrict access to inappropriate, harmful or illegal material on the internet or at school – related activities and enforcing the cybersafety rules and requirements detailed in Use Agreements.
- KCCS will keep a copy of the Use Agreement on file for each family.
- KCCS will respond appropriately to any breaches of the Use Agreement.
- KCCS will provide members of the school community with cybersafety education designed to complement and support the use agreement initiative.
- KCCS will welcome enquiries from students or parents about cybersafety issues.

PARENT / GUARDIAN: My responsibilities include –

- I have read this Cybersafety Use Agreement and have where appropriate discussed it with my child, so there is a clear understanding of their role in the school's work to maintain a cybersafe environment.
- I will encourage my child to follow the cybersafety rules and instructions.
- I will contact the school if there is any aspect of this Use Agreement I would like to discuss.

Child's Name: _____

Father/Guardian

Mother/Guardian

Full Name: _____

Full Name: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

Please note: This agreement will be in force as long as your child is enrolled at KCCS. If it becomes necessary to add / amend any information or rule, parents will be advised.